



Accounting • Engineering • Finance • General Management Human Resources
• Marketing • Operations • Risk Management • Sales • Technology

INTERVIEWING PREPARATION

If you are going to interview with a company that you sincerely might be interested in, then you need to invest the time and prepare for the interview. Here are some basic things that need to be accomplished:

Research the company.....try to understand their business model, products and/or services, recent news & events, vision, and philosophy toward employees, customers, and their business.

Research who you will be interviewing with.....get to know where they went to school, prior employers, and career track....any parallels to your background might be a plus.

Prepare a list of questions.....questions should be centered around learning more about the business model, how leadership manages and communicates, core functionality, and opportunities to contribute.

Prepare a list of examples that illustrate you knowledge and abilities that

would apply in the role that you are interviewing for.....example would be if the role requires multi-tasking, then an example how you multi-task, prioritize tasks, and meet time deadlines would be very appropriate.

Prepare to be asked questions....many questions are specific, however, be well prepared for questions most common to many interviews. Here are 15 to ponder:

1. Why are you interested in working for our company?
2. What are your five year goals?
3. Why do you want to leave your current employer?
4. What are your top three strengths?
5. What are your weaknesses?
6. What can you offer us that someone else can't?
7. Tell me about an accomplishment you are most proud of.
8. Tell me about a time you made a mistake.
9. Give me three to five adjectives that best describe your personality.
10. Share a time when you went above and beyond the requirements for a project.
11. What efforts have you made to fortify your education and gain knowledge?
12. How flexible are your work hours?
13. Tell me about a time when you disagreed with your boss?
14. If I called your boss right now and asked what can you improve on, what would your boss say?
15. What motivates you?

Top Ten Hot Searches We Are Trying To Fill:

Accounting Manager/Controller - Consumer Products, East Haven

Commercial Credit Manager - Banking, Hartford County

Continuous Improvement Leader - OEM Supplier, Waterbury

Controller - Consumer Services, Shelton

Corporate Development Manager - B2B Services, Stamford

Marketing Director - Consumer Products, Morris County (NJ)

Pricing Strategy Director - Business Products, New Haven County

Plant Manager - Food Packaging, Louisville (KY)

Senior ERP Analyst - Consumer Products, New Haven County

VP Human Resources - Business Products, Hartford County

Job opportunities

Employers

DID YOU KNOW

- Every day 1% of the world's population eats at McDonalds?
- Tokyo is the world's wealthiest city with a GDP of \$1,520 billion?
- Businesses with 20 or less employees make up 89% of all the businesses in USA?
- 1.3 billion chicken wings were consumed on Super Bowl Sunday?
- If Bill Gates gave away 98% of his wealth, he would still be a billionaire?
- Swedes drink the most coffee per day, an average of 388 mg of caffeine?

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